

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION  
HELD TUESDAY, AUGUST 15, 2017 AT 6:02 P.M. IN THE COTTONWOOD HEIGHTS  
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL  
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

**Roll Call.**

**Present:** Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler, Councilman Mike Peterson.

**Excused:**

**Roll Call.**

**Present:** City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney W. Shane Topham, City Recorder Paula Melgar, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Community Development Director Brian Berndt, Public Works Director Matt Shipp, Finance Director Dean Lundell, Public Relations Specialist Dan Metcalf.

Mayor Cullimore welcomed everyone to the meeting.

**1. Big Cottonwood Canyon Marathon & Half Marathon**

Assistant Police Chief Paul Brenneman and Mr. Jared Rohatinsky representing the Marathon Organizer, Brooksee, provided the City Council with an update on the upcoming Big Cottonwood Canyon Marathon and Half Marathon. A copy of Mr. Rohatinsky's handout is attached and incorporated to these minutes by this reference.

**2. Arts Council Report on the play "Annie" – Ms. Becky Henriksen and Ms. Kim Pedersen**

Ms. Becky Henriksen, Arts Council Chair, and Ms. Kim Pedersen, Arts Council staff, provided the City Council with a wrap-up for the play production of "Annie". Also, discussed was the future of the Arts Council and attendance of board members. An arts event is scheduled for next month.

**3. Public Relations Report**

Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and events of the city. Some of the news reports presented were:

- Fox 13 News – Child Abuse Homicide Investigation
- Fox 13 News – More Construction Projects Announced (road construction on I-215)
- Fox 13 News – Osa Masina Due in Court Tomorrow (8/16/2017)
- KSL News at 5 – Rescue of men on four-wheeler accident by two Spartan runners.

Mr. Metcalf also spoke of newsletter updates and events coming up that are currently being promoted on Social Media.

#### 4. **Community and Economic Development**

##### a. Zoning Ordinance Discussion

Mr. Brian Berndt, Director of Community and Economic Development, led a discussion on proposed changes to Zoning Ordinance, Chapter 19.76 - *Supplementary and Qualifying Rule and Regulations*. A copy of the Ordinance and proposed changes is attached and incorporated to these minutes by this reference.

Mayor asked for the discussion to be rescheduled for two weeks from this meeting, for review.

Walk-On by Mr. Berndt: Review of a project of an accessory building being proposed, which somewhat illustrate some of the issues being faced with the re-write of the above mentioned zoning ordinance.

Walk-On by Mayor: Update on Canyon Center.

#### 5. **Public Works Report**

Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week including progress on the new public works site on 3000 East as well as contact with UDOT regarding the High T intersection on Wasatch Blvd.

Mr. Shipp updated the City Council on the new double wide public works trailer and bicycle lanes for High-T Intersection.

Walk-On by City Manager, Mr. John Park: Mr. Park review the Primary Elections Results as posted by the Salt Lake County Clerk's Office at approximately 8:20 p.m.

#### 6. **Public Safety Reports**

##### a. Unified Fire Authority

UFA Assistant Chief Mike Watson and Mayor Cullimore reported on UFA events of the week and on the Board Meeting of August 15.

##### 1. Report on the UFA Board Meeting – Mayor Cullimore

Mayor Cullimore and UFA Assistant Chief Mike Watson provided an overview of the Unified Fire Authority Board meeting held August 15th.

##### b. Police Department

Police Chief Robby Russo reported on noteworthy events of the week. Chief Russo provided a report on the new Road Home Shelter East.

7. **City Manager/Assistant City Manager Report**

Walk-On by Mr. John Park, City Manager: Park and Ride at Big Cottonwood Canyon.

a. Review of Staff Communications

This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

Councilman Mike Peterson asked for an update on the TRACC Application. Mr. Bryce Haderlie, Assistant City Manager, provided the update on the progress of the application.

Walk-On by Mr. Haderlie, Assistant City Manager: Mr. Haderlie updated the City Council on applications for City Hall rental assistance.

Walk-On by Mr. Haderlie, Assistant City Manager: Mr. Haderlie asked the City Council for Community Survey follow-up direction. This matter will be further discussed at the next City Council meeting.

8. **Mayor/City Council Reports**

a. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tee Tyler

Councilman Tyler reported on the recent South Salt Lake Valley Mosquito Abatement meeting.

b. Butlerville Days Wrap-up Dinner – Mayor Cullimore

Mayor Cullimore provided a brief report on the recent Butlerville Days Wrap-up Dinner.

c. Canyons School District –Mayor Cullimore

Mayor Cullimore reported on the recent Canyons School District meeting concerning Auditorium use at the Butler Middle School.

d. Principals and Teachers of the Year Luncheon – Mayor Cullimore

Mayor Cullimore reported on the August 14 luncheon for Principals and Teachers of the Year.

9. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

a. **No City Council Meetings:** Oct 31, Dec 5 & 26

- b. August 24 - 5:30 pm - Social Media - FREE Boot Camp Workshop
- c. August 29 - Board of Canvass Meeting @ 6:00 p.m.
- d. August 29 - YCC Dinner with the Mayor
- e. August 30 – Police Banquet, Market Street Grill at 6:00 p.m.
- f. Sept. 9 – Big Cottonwood Canyon Marathon and Half Marathon.
- g. Sept. 13-15 – Utah League of Cities and Towns Fall Conference
- h. Sept. 14 - 5:30 pm - Business Licensing - FREE Boot Camp Workshop
- i. Sept. 16 – 10 am to 1pm - Bark in the Park at Mountview Park
- j. Sept. 16 - 5:30 pm - CHARC is holding a BBQ at Antczak Park.
- k. October 5 - 11:30 am to 1:00 pm - CH Business Awards Luncheon
- l. October 27 - Monster Mash – Cottonwood Heights Rec. Center
- m. October 31 - 3:00 pm to 5:00 pm - CHBA Trunk or Treat
- n. November 7 - Election Day
- o. November 16 - 5:30 pm to 7:30 pm - FREE Boot Camp Workshop
- p. December 5 - City Employees Christmas Party
- q. December 15 - Noon to 2:00 pm - Sub For Santa Open House

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

(No closed meeting.)

11. **ADJOURN**

Councilman Tee Tyler made a Motion to Adjourn. Councilman Mike Peterson seconded the motion. The motion passed unanimously.

The City Council Work Session adjourned at 9:37 p.m.